

Anoka-Hennepin Home and Nonpublic Schools Office

Textbook Aid Expenditure Guidelines for Nonpublic Schools/Homeschools

[Compliant with Minnesota Statute 123B.41](#)

<https://www.revisor.mn.gov/statutes/cite/123b.41>

BASIC GUIDELINES		
ITEMS MUST BE...		
INTENDED FOR STUDENT USE* (See 'Student Textbook' for more)	NEW	EDUCATIONAL IN NATURE
SECULAR, NEUTRAL, NON-IDEOLOGICAL	PURCHASED ON OR AFTER JULY 1 OF CURRENT FISCAL YEAR	ONE ITEM PER INDIVIDUAL OR COOPERATIVE LEARNING GROUP (Not applicable to homeschools)

ITEMS ELIGIBLE FOR USE WITH TEXTBOOK AID All items must comply with basic guidelines	DETAIL
Student Textbook	*Per legislation in 2019: May include teacher materials that accompany materials that a pupil uses if bundled together
Workbook	Must not be comprised of mostly blank pages.
Standardized Testing	Must be nationally norm referenced. Must be a test of achievement. Must be standardized. Proctoring fees associated with the test are not reimbursable, unless the test cannot be given without a proctor (e.g. Peabody). Practice tests are not reimbursable.
Shipping fees	Tax not included
Manipulative material/models	A manipulative is an item that engages students in discovery through construction, placement, sorting, and creating. Example: blocks, cubes, and number tiles. Must fit on a desk 20" x 30"
Desk map	Individual maps for each student. Does not include wall maps and/or globes
Division chart/multiplication table	Individual for each student
Published materials	Documents, pamphlets, photographs, pictorial or graphic works, study prints and pictures, reproductions
Flash cards	For individual students and/or cooperative learning groups
Games	Must be grade level appropriate and used in a cooperative learning group setting.
Puzzle	Must be educational in nature. Examples may include: sentence puzzles, anatomy puzzles, math puzzles, geography puzzles, map puzzles, etc.
Magazine/periodical	Must be appropriate to grade level.

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ITEMS ELIGIBLE FOR USE WITH TEXTBOOK AID All items must comply with basic guidelines	DETAIL
Individual audiobooks	Must be itemized with a US Dollar amount. Audiobook subscriptions not eligible.
Learning kit	For individual students and/or cooperative learning groups
Novel	No books intended for placement in a school library (<i>Not applicable to homeschools</i>)
Prepared instructional online or computer software program	Subscriptions more than one year in length will be reimbursed at a prorated price. Subscriptions must be purchased before the first half of the school year has passed in order to be reimbursed for the full school year. Any purchases made in the second half of the school year will be prorated from the start date of the subscription to June 30 (the end of the fiscal year).
Prerecorded video program	Examples: nature videos and video adaptations of novels. Does not include instructional videos
Scripts	Performance fees associated with a play script purchase are not reimbursable.
Sheet music	Instruments are not eligible

Examples of ITEMS NOT ELIGIBLE FOR USE WITH TEXTBOOK AID		
Answer keys, solution manuals	Audiobook subscriptions	Books intended to be placed in a library (<i>N/A for homeschoolers</i>)
Reference materials - including dictionaries, field guides, encyclopedias	Classes - including presentations, webinars, college courses, instructional movies, Community Education, live lessons	Classroom consumables - including art supplies, chalk, pencils, paper, etc
Classroom sets of generic instructional materials - items include name strips, individual whiteboards, whiteboard erasers, etc.	Classroom, school, site licenses, "add on" licenses, and any accompanying digital service/activation fees	Consumable kits, consumable books/notebooks with mostly blank pages
Hardware requiring licensing - including desktop computers, laptops, tablets	Physical education/athletic equipment - including pedometers, balls, weight equipment, tennis rackets, etc.	Equipment/hardware intended for general classroom use - including calculators, geometry templates, geometric solids, white/black boards, globes, science equipment, timers, etc.
Floor pillows, storage cabinets	Overheads	Play/performance royalty fees
Practice tests, test prep	PSEO materials/college materials	Headphones
Science consumable materials	Cameras	Software requiring licensing
Teacher materials, teacher aids	Test proctoring fees	Musical Instruments
DVD Players	Field Trips	E-Readers

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